



**Step 1: INFORMATION**

Applicant/Organization Name	Phone	
Street Address	City	Zip
Is the applicant a City of Beaumont resident/business? (Proof of residency required)		<input type="checkbox"/> Yes <input type="checkbox"/> No
Applicant email:		
Alternative contact person:	Name	Phone

**Step 2: EVENT**

Event Name:				
Type of Event:	<input type="checkbox"/> Meeting	<input type="checkbox"/> Birthday	<input type="checkbox"/> Family Gathering	<input type="checkbox"/> Other: _____
Event Description:	_____			

# of Attendees: \_\_\_\_\_ Date(s) of Use: \_\_\_\_\_ Period of Use:  One-time  Re-occurring  
Set-up Time: \_\_\_\_\_ to \_\_\_\_\_ Event Time: \_\_\_\_\_ to \_\_\_\_\_ Clean-up Time: \_\_\_\_\_ to \_\_\_\_\_

\*Rental hours requested must include set-up and clean-up time. **TOTAL HOURS:** \_\_\_\_\_

**Step 3: DETAILS**

Is the applicant a non-profit organization?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, non-profit #: _____
Is the event open to the public?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Will you be setting up any tents/structures?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Will there be a bounce house?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Ball field use requested?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Is this rental for a sports practice?	<input type="checkbox"/> Yes <input type="checkbox"/> No	League/Team Name: _____

**Step 4: FACILITY**

<input type="checkbox"/> Sports Park	<input type="checkbox"/> Nicklaus Park	<input type="checkbox"/> Three Rings Ranch Park
<input type="checkbox"/> Restroom	<input type="checkbox"/> Restroom	<input type="checkbox"/> Fallen Heroes Park
<input type="checkbox"/> Fields	<input type="checkbox"/> Mickelson Park	<input type="checkbox"/> Restroom
<input type="checkbox"/> Stewart Park	<input type="checkbox"/> Restroom	<input type="checkbox"/> Wildflower Park
<input type="checkbox"/> Rangel Park	<input type="checkbox"/> Pavilion	<input type="checkbox"/> Pavilion
<input type="checkbox"/> Restroom	<input type="checkbox"/> Trevino Park	<input type="checkbox"/> Mountain View Park
<input type="checkbox"/> DeForge Park	<input type="checkbox"/> Palmer Park	<input type="checkbox"/> Pavilion
<input type="checkbox"/> Restroom	<input type="checkbox"/> Shadow Creek Park	
<input type="checkbox"/> Pavilion	<input type="checkbox"/> Stetson Park	

## Step 5 – SIGNATURE

To the fullest extent permitted by law, Applicant agrees to defend, indemnify and hold harmless CITY, its employees, agents and officials, from any liability, claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses, damages or costs of any kind, whether actual, alleged or threatened, actual attorneys' fees incurred by CITY, court costs, interest, defense costs, including expert witness fees and any other costs or expenses of any kind whatsoever without restriction or limitation incurred in relation to, as a consequence of or arising out of or in any way attributable actually, allegedly or impliedly, in whole or in part to the issuance of this Permit and Event(s) and Activities held pursuant to the Permit, except to those liabilities caused by the sole negligence of the city as determined by a court of law. Applicant's obligation to defend, indemnify and hold harmless shall include any and all claims, suits and proceedings in which Applicant (and/or Applicant's agents and/or employees) is alleged to be an employee of CITY. All obligations under this provision are to be paid by Applicant as they are incurred by CITY. This provision survives the expiration of the Event and the Permit.

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Applicant Name

Applicant Signature

Date

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### OFFICE USE ONLY

- Proof of residency, non-profit status, etc. provided
- Copy of insurance
- Signed Rental Contract
- Room/Facility Assignment: \_\_\_\_\_

User Group Classification:

- Group A:** City of Beaumont sponsored and co-sponsored classes, events and programs, governmental agencies serving Beaumont' residents and the Beaumont Unified School District.
- Group B:** Beaumont based non-profit organizations.
- Group C:** Beaumont resident or business.
- Group D:** Non-Beaumont resident, non-profit based outside of Beaumont, or businesses.

Fee Worksheet:

First two hours:	
Add. hours:	
Staff time:	
Subtotal:	
Deposit:	
<b>TOTAL:</b>	

**STAFF APPROVAL:**

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SIGNATURE

DATE