



# Memo

**TO:** Applicant  
**FROM:** City of Beaumont, Public Works  
**DATE:** April 17, 2025  
**SUBJECT: THE FOLLOWING ITEMS MUST BE INCLUDED IN THE INITIAL SUBMITTAL, EXCLUDING PRE-APPLICATIONS**

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1. **Preliminary Hydrology Report**
2. **Preliminary Water Quality Management Plan (WQMP)**
  - a. Required if project is a Priority Development Project per the Riverside County Flood Control [Water Quality Management Plan Guidance Document](#), Table 1-1.
  - b. For Non-Priority Development Projects provide a completed and signed [WQMP Applicability Checklist](#).
  - c. Projects requiring a WQMP shall select appropriate Low Impact Development (LID) BMPs per the Riverside County Flood Control [LID BMP Design Handbook](#). The City of Beaumont does not accept proprietary/premanufactured BMPs or underground BMPs. Underground chambers may be used for storm attenuation but not as a water quality BMP.
3. **Conceptual Grading Plans**
4. **Geotechnical Report** including Infiltration Tests per the Riverside County Flood Control [LID BMP Design Handbook](#), Appendix A.
5. **Utility Assessment Form**
  - a. See [Utility Assessment Form](#)
6. **Traffic Impact Analysis (TIA)**
  - a. Need for TIA is determined per the [Traffic Impact Analysis Guidelines for the City of Beaumont](#)
  - b. Scoping Form if TIA is required (see TIA Guidelines, Attachment)

*All items are required to be emailed directly to the Public Works Department at: [dwilliams@beaumontca.gov](mailto:dwilliams@beaumontca.gov)*